

# CAPTIVA COMMUNITY PANEL

Jan. 14, 2024, meeting

## AGENDA

**Meeting convened at 9 a.m. – see Zoom log-in details below**

**Email the panel: [captivacommunitypanel@gmail.com](mailto:captivacommunitypanel@gmail.com)**

- 9:00 a.m. Introductions and roll call; welcome to new panel members, election of panel officers for 2025  
Approval of Dec. 10, 2024, minutes.
- 9:05 a.m. Updates: Order will be based on availability.
- LCSO update – Sgt. Rich Zeltman
  - Captiva Fire District update – Chief Jeff Pawul
  - CEPD update – Chairman John Wade
  - SCCF update – Matt DePaolis, Environmental Policy Director
- 9:30 a.m. County/South Seas redevelopment rezoning and legal update – David Mintz
- 10:00 a.m. Review/approve 2025 budget
- 10:05 a.m. Update on meeting space & AV for in-person meetings
- ~~10:15 a.m. Wastewater Committee update – Jay Brown~~
- 10:10 a.m. Stormwater Committee update – Linda Laird
- 10:15 a.m. Development Committee – Ann Brady
- 10:20 a.m. Panel members' comments & questions  
Audience comments & questions (use Zoom Q&A messaging to submit)
- NOTE:** Anonymous questions will not be answered during the meeting

Adjourn

### **Next Captiva Community Panel meeting scheduled for Feb. 11**

*One or more elected or appointed local government officials, including but not limited to officials with the Captiva Erosion Prevention District, may be in attendance at this meeting.*

You are invited to a Zoom webinar.

When: Jan 14, 2025 09:00 AM Eastern Time (US and Canada)

Topic: **Captiva Community Panel January 2025 meeting**

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/86485207796?pwd=cWSSQbvsjJLAeb9be4IQEUi6ipsqUj.1>

Passcode:950242

Phone:

|                                    |                               |
|------------------------------------|-------------------------------|
| +1 305 224 1968 US                 | +1 929 205 6099 US (New York) |
| +1 301 715 8592 US (Washington DC) | +1 309 205 3325 US            |
| +1 312 626 6799 US (Chicago)       | +1 646 931 3860 US            |
| +1 346 248 7799 US (Houston)       | +1 360 209 5623 US            |
| +1 386 347 5053 US                 | +1 507 473 4847 US            |
| +1 564 217 2000 US                 | +1 669 444 9171 US            |
| +1 669 900 6833 US (San Jose)      | +1 689 278 1000 US            |
| +1 719 359 4580 US                 | +1 253 205 0468 US            |
| +1 253 215 8782 US (Tacoma)        |                               |

**Webinar ID: 864 8520 7796 / Passcode: 950242**

## **2024 panel officers:**

- President: Jay Brown
- Vice president: David Mintz
- Secretary: Bruce McDonald
- Treasurer: Tony Lapi

## ***Captiva Community Panel obligations***

- 1) Publish an annual schedule of meetings after the December meeting.
- 2) Re-elect panel members (or elect new panel members) for those whose terms expire (see below). Panel officers will be elected at the January meeting after the new panel members are installed.
- 3) Develop and approve an annual budget no later than the December meeting.
- 4) Bylaws revisions will be addressed as necessary. Any amendment requires 60 days' notice prior to vote, and approval requires a two-thirds vote of the full panel at a panel meeting where a quorum is present.
- 5) The president shall appoint a Nominating Committee of at least three members (only one of which can be a panel member) by the March meeting, for ratification by the panel members at that meeting. The committee (along with the CPOA and CCA appointments) will offer a slate of candidates at the October meeting, for a vote at the December meeting. See bylaws for more detail.

### **PANEL SEAT ASSIGNMENTS:**

- **CPOA:** Bruce McDonald, Sandy Stilwell Youngquist, Margarethe Thye-Miville, Ken Suarez, John Wade
- **CCA:** Michael Bennett, Ann Brady
- **PANEL:** John Jensen, Linda Laird, Tony Lapi, David Mintz

### **TERM STAT:**

- Expires in December 2025 and termed out: Ann Brady, John Jensen, Tony Lapi
- Expires in December 2025 with another three-year term possible: Sandy Stilwell Youngquist, Margarethe Thye-Miville
- Expires in December 2026 and termed out: Linda Laird, Bruce McDonald
- Expires in December 2026 with another three-year term possible: Ken Suarez
- Expires in December 2027 and termed out: David Mintz
- Expires in December 2027 with another three-year term possible: Michael Bennett, John Wade

### ***Article 6, Section 2 -- Terms of Office***

Panel Members shall serve terms running for a period of three (3) consecutive years commencing at the Regular January meeting. Panel Members may be appointed or elected pursuant to these Bylaws for a second three (3) year term, for a maximum of six (6) consecutive years. Panel Members having completed two (2) consecutive terms on the Panel shall not be eligible for re-appointment to the Panel unless and until a period of one (1) year has expired since the completion of the last term served by such Panel Member. A Panel Member filling a vacancy pursuant to Article Six, Section 6.C. for a period of 18 months or more shall be deemed to have served a full three (3) year term. Such Panel Member shall be eligible for a second three (3) year term. A Panel Member filling a vacancy for a period of less than 18 months shall be eligible for two additional three (3) year terms

### ***Article 5, Section 1 -- Election of Officers***

At its first January meeting following its annual meeting in December, the Panel shall elect Officers of the Panel who shall serve a one (1) year term or until the end of their term on the Panel, whichever period is the lesser. The terms of office shall commence at the Regular January meeting. Mandatory Panel nominations and elections as necessary shall be held for the following offices: President, Vice President, Secretary and Treasurer. The Panel may also choose to elect other officers as may be desired from time to time. Election of officers may not occur without a quorum of the Members being first established.

Captiva Community Panel

**FINANCIAL UPDATE**

January 10, 2025

| Revenues:                                  | 2021 actual         | 2022 actual        | 2023 actual        | 2024 proposed        | 2024 YTD           | 2025 proposed        |
|--|---------------------|--------------------|--------------------|----------------------|--------------------|----------------------|
| Fund-raising events                        | \$0.00              | \$0.00             |                    | \$18,000.00          | \$3,729.39         |                      |
| Solicited donations                        | \$71,594.77         | \$46,244.76        | \$95,190.87        | \$60,000.00          | \$52,179.85        | \$37,000.00          |
| SLR study donations                        | \$33,346.00         | \$0.00             |                    |                      |                    |                      |
| Interest                                   | \$0.00              | \$0.00             | \$32.61            | \$50.00              | \$244.27           | \$250.00             |
| Other revenue                              | \$0.00              | \$0.00             | \$250.00           | \$0.00               |                    |                      |
| From cash reserves                         | \$0.00              | \$2,049.82         |                    |                      |                    |                      |
| <b>Annual revenues (net)</b>               | <b>\$104,940.77</b> | <b>\$48,294.58</b> | <b>\$95,473.48</b> | <b>\$78,050.00</b>   | <b>\$56,153.51</b> | <b>\$37,250.00</b>   |
| <b>Expenses:</b>                           | <b>2021 actual</b>  | <b>2022 actual</b> | <b>2023 actual</b> | <b>2024 proposed</b> | <b>2024 YTD</b>    | <b>2025 proposed</b> |
| Legal fees                                 | \$0.00              | \$0.00             |                    |                      |                    |                      |
| Administration                             | \$19,800.00         | \$21,000.00        | \$30,000.00        | \$30,000.00          | \$30,000.00        | \$30,000.00          |
| Administration -- bonus                    | \$0.00              |                    | \$5,000.00         | \$0.00               |                    |                      |
| Iguana eradication                         |                     |                    | \$33,550.00        | \$36,000.00          | \$40,000.00        | \$0.00               |
| Panel Communications (Mail Chmip)          | \$384.00            | \$0.00             | \$424.00           | \$600.00             | \$318.00           | \$330.00             |
| Development/Fundraising Committee          | \$1,856.64          | \$0.00             |                    | \$300.00             | \$324.21           | \$400.00             |
| Wastewater/Stormwater Committee            | \$0.00              | \$0.00             |                    | \$2,000.00           |                    |                      |
| Sidewalk Engineering Committee             | \$3,220.00          | \$0.00             |                    |                      |                    |                      |
| Sea Level/Stormwater Committee             | \$10,375.00         | \$6,570.47         | \$3,875.00         | \$1,000.00           |                    |                      |
| Bayside adaptation study                   | \$16,566.90         | \$16,786.37        |                    |                      |                    |                      |
| Other committees                           | \$500.00            |                    |                    |                      |                    |                      |
| Support for ongoing prprojects/initiatives | \$0.00              | \$0.00             | \$10,000.00        |                      | \$20,000.00        |                      |
| Travel reimbursement                       | \$2,423.08          |                    |                    |                      |                    |                      |
| MSTU petitions (Iguanas)                   | \$2,205.32          | \$0.00             |                    |                      |                    |                      |
| Copies and mileage                         | \$332.20            | \$256.32           | \$336.76           | \$500.00             | \$82.66            | \$100.00             |
| Website                                    | \$6,797.02          | \$99.00            | \$512.11           | \$600.00             | \$637.13           | \$700.00             |
| Storage                                    | \$456.76            | \$578.76           | \$736.00           | \$800.00             | \$1,859.56         | \$1,000.00           |
| Advertising for meetings & events          | \$0.00              | \$0.00             |                    |                      |                    |                      |
| AV & Zoom fees                             | \$404.42            | \$455.88           | \$1,180.84         | \$1,300.00           | \$1,127.88         | \$1,200.00           |
| Insurance -- D&O and Hole-in-One           | \$1,797.00          | \$1,741.14         | \$3,210.07         | \$3,300.00           | \$1,511.00         | \$1,650.00           |
| Taxes & fees                               | \$136.25            | \$357.25           | \$317.51           | \$330.00             | \$230.38           | \$240.00             |
| Processing & service charges               | \$234.06            | \$308.13           | \$284.85           | \$300.00             | \$532.17           | \$500.00             |
| To cash reserves                           | \$36,841.48         | \$0.00             | \$5,437.80         | \$0.00               | -\$40,470.58       |                      |
| Other (1% Contingency)                     | \$610.64            | \$141.26           | \$608.54           | \$962.88             | \$1.10             | \$361.20             |
| <b>Operations total expenses</b>           | <b>\$104,940.77</b> | <b>\$48,294.58</b> | <b>\$95,473.48</b> | <b>\$77,992.88</b>   | <b>\$56,153.51</b> | <b>\$36,481.20</b>   |
| <b>Net income</b>                          | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$0.00</b>      | <b>\$57.13</b>       | <b>\$0.00</b>      | <b>\$768.80</b>      |

|                       |              |                                   |                     |                     |
|-----------------------|--------------|-----------------------------------|---------------------|---------------------|
| Cash on hand Dec 2023 | \$284,422.11 | County grant for wastewater study | \$60,000.00         | Paid, not disbursed |
| Cash on hand Dec 2024 | \$200,406.36 | County grant for effluent study   | \$45,105.00         | Paid & disbursed    |
| % change              | -29.54%      | <b>Total</b>                      | <b>\$105,105.00</b> |                     |

| Cash flow analysis            |                     |
|-------------------------------|---------------------|
| Cash on hand                  | \$200,406.36        |
| Escrowed directed donations   | \$20,000.00         |
| Escrowed county grants        | \$60,000.00         |
| <b>Cash available for use</b> | <b>\$120,406.36</b> |

# Captiva Community Panel Account QuickReport

October through December 2024

| <u>Date</u>                        | <u>Num</u> | <u>Name</u>                   | <u>Amount</u>                  |
|------------------------------------|------------|-------------------------------|--------------------------------|
| <b>Indiv/business contribution</b> |            |                               |                                |
| 10/29/2024                         | 1541       | McDonald, Antonette & Bruce   | 5,000.00                       |
| 11/18/2024                         | 1542       | Koelmel, Mark & Kristen       | 510.65                         |
| 12/01/2024                         | 1554       | Rosen, Jon & Pamela           | 1,000.00                       |
| 12/05/2024                         | 1543       | Newland, John & Beth          | 500.00                         |
| 12/05/2024                         | 1549       | Cobb, Steven & Molly          | 10,000.00                      |
| 12/07/2024                         | 1552       | Dale, John                    | 1,000.00                       |
| 12/08/2024                         | 1555       | Brown, Jay & Cynthia          | 2,000.00                       |
| 12/09/2024                         | 1556       | Browning, Keith & Pamela      | 5,000.00                       |
| 12/11/2024                         | 1544       | Thelen, Gerhard & Lynn        | 500.00                         |
| 12/13/2024                         | 1545       | Vinson, Robert                | 60.00                          |
| 12/13/2024                         | 1553       | Jensen, John & Gina           | 1,000.00                       |
| 12/16/2024                         | 1550       | Wiesemann, Robert & Kathy Ann | 5,000.00                       |
| 12/19/2024                         | 1546       | Boris, Michael & Patricia     | 500.00                         |
| 12/23/2024                         | 1547       | Riley, William                | 500.00                         |
| 12/26/2024                         | 1548       | Astrup, Christopher & Lynn    | 1,000.00                       |
| 12/27/2024                         | 1551       | McClure, Charles & Sarah      | 510.65                         |
| Total Indiv/business contribution  |            |                               | <u>34,081.30</u>               |
| <b>TOTAL</b>                       |            |                               | <b><u><u>34,081.30</u></u></b> |