

CAPTIVA COMMUNITY PANEL

Dec. 10, 2024, meeting

AGENDA

Meeting convened at 9 a.m. – see Zoom log-in details below

Email the panel: captivacommunitypanel@gmail.com

9:00 a.m. Introductions and roll call; approval of Nov. 12, 2024, minutes.

9:05 a.m. Updates: Order will be based on availability.

- LCSO update – Sgt. Rich Zeltman
- Captiva Fire District update – Chief Jeff Pawul
- CEPD update – Chairman John Wade
- SCCF update – Matt DePaolis, Environmental Policy Director

9:30 a.m. County/South Seas redevelopment rezoning and legal update – David Mintz

10:00 a.m. Vote on panel appointment

Approve 2025 meeting schedule

Review/approve 2025 budget

10:10 a.m. Update on meeting space & AV needs for in-person meetings

10:15 a.m. Wastewater Committee update – Jay Brown

10:20 a.m. Stormwater Committee update – Linda Laird

10:25 a.m. Development Committee – Ann Brady

10:30 a.m. Panel members' comments & questions

Audience comments & questions (use Zoom Q&A messaging to submit questions & comments)

NOTE: Anonymous questions will not be answered during the meeting

Adjourn

Next Captiva Community Panel meeting scheduled for Jan. 14

One or more elected or appointed local government officials, including but not limited to officials with the Captiva Erosion Prevention District, may be in attendance at this meeting.

You are invited to a Zoom webinar.

When: Dec 10, 2024 09:00 AM Eastern Time (US and Canada)

Topic: **Captiva Community Panel December 2024 meeting**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81761294452?pwd=a4BNiNSgbaYWaXCOReJTXqp3XXKVxs.1>

Passcode: 222189

Or Telephone:

+1 305 224 1968 US

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

Webinar ID: 817 6129 4452 / Passcode: 222189

2024 panel officers:

- President: Jay Brown
- Vice president: David Mintz
- Secretary: Bruce McDonald
- Treasurer: Tony Lapi

Captiva Community Panel obligations

- 1) Publish an annual schedule of meetings after the December meeting.
- 2) Re-elect panel members (or elect new panel members) for those whose terms expire (see below). Panel officers will be elected at the January meeting after the new panel members are installed.
- 3) Develop and approve an annual budget no later than the December meeting.
- 4) Bylaws revisions will be addressed as necessary. Any amendment requires 60 days' notice prior to vote, and approval requires a two-thirds vote of the full panel at a panel meeting where a quorum is present.
- 5) The president shall appoint a Nominating Committee of at least three members (only one of which can be a panel member) by the March meeting, for ratification by the panel members at that meeting. The committee (along with the CPOA and CCA appointments) will offer a slate of candidates at the October meeting, for a vote at the December meeting. See bylaws for more detail.

PANEL SEAT ASSIGNMENTS:

- **CPOA:** Ken Gill, Bruce McDonald, Sandy Stilwell Youngquist, Margarethe Thye-Miville, Ken Suarez
- **CCA:** Jay Brown, Ann Brady
- **PANEL:** John Jensen, Linda Laird, Tony Lapi, David Mintz

TERM STAT:

- Expires in December 2024 and termed out: Jay Brown
- Expires in December 2024 with another three-year term possible: David Mintz, Ken Gill
- Expires in December 2025 and termed out: Ann Brady, John Jensen, Tony Lapi
- Expires in December 2025 with another three-year term possible: Sandy Stilwell Youngquist, Margarethe Thye-Miville
- Expires in December 2026 and termed out: Linda Laird, Bruce McDonald
- Expires in December 2026 with another three-year term possible: Ken Suarez

Article 6, Section 2 -- Terms of Office

Panel Members shall serve terms running for a period of three (3) consecutive years commencing at the Regular January meeting. Panel Members may be appointed or elected pursuant to these Bylaws for a second three (3) year term, for a maximum of six (6) consecutive years. Panel Members having completed two (2) consecutive terms on the Panel shall not be eligible for re-appointment to the Panel unless and until a period of one (1) year has expired since the completion of the last term served by such Panel Member. A Panel Member filling a vacancy pursuant to Article Six, Section 6.C. for a period of 18 months or more shall be deemed to have served a full three (3) year term. Such Panel Member shall be eligible for a second three (3) year term. A Panel Member filling a vacancy for a period of less than 18 months shall be eligible for two additional three (3) year terms

Article 5, Section 1 -- Election of Officers

At its first January meeting following its annual meeting in December, the Panel shall elect Officers of the Panel who shall serve a one (1) year term or until the end of their term on the Panel, whichever period is the lesser. The terms of office shall commence at the Regular January meeting. Mandatory Panel nominations and elections as necessary shall be held for the following offices: President, Vice President, Secretary and Treasurer. The Panel may also choose to elect other officers as may be desired from time to time. Election of officers may not occur without a quorum of the Members being first established.

2025 Community Panel meeting dates

	CCP Proposed	CEPD Approved
January	Jan. 14	Jan. 13
February	Feb. 11	Feb. 10
March	March 11	March 10
April	April 8	April 7
May	May 13	May 12
June	June 10	June 9
July	July 8	July 7
August	Aug. 12	Aug. 11
September	Sept. 9	Sept. 8 + TBD (budget hearings)
October	Oct. 14	Oct. 13
November	Nov. 11	Nov. 10
December	Dec. 9	Dec. 8

OTHER DATES:

Easter – April 20

Labor Day – Sept. 1

Captiva Community Panel

FINANCIAL UPDATE

December 6, 2024

Revenues:	2021 actual	2022 actual	2023 actual	2024 proposed	2024 YTD	2025 proposed
Fund-raising events	\$0.00	\$0.00		\$18,000.00	\$3,729.39	
Solicited donations	\$71,594.77	\$46,244.76	\$95,190.87	\$60,000.00	\$24,109.20	\$36,000.00
SLR study donations	\$33,346.00	\$0.00				
Interest	\$0.00	\$0.00	\$32.61	\$50.00	\$244.27	\$250.00
Other revenue	\$0.00	\$0.00	\$250.00	\$0.00		
From cash reserves	\$0.00	\$2,049.82				
Annual revenues (net)	\$104,940.77	\$48,294.58	\$95,473.48	\$78,050.00	\$28,082.86	\$36,250.00
Expenses:	2021 actual	2022 actual	2023 actual	2024 proposed	2024 YTD	2025 proposed
Legal fees	\$0.00	\$0.00				
Administration	\$19,800.00	\$21,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
Administration -- bonua	\$0.00		\$5,000.00	\$0.00		
Iguana eradication			\$33,550.00	\$36,000.00	\$40,000.00	\$0.00
Panel Communications (Mail Chmip)	\$384.00	\$0.00	\$424.00	\$600.00	\$318.00	\$330.00
Development/Fundraising Committee	\$1,856.64	\$0.00		\$300.00	\$324.21	\$400.00
Wastewater/Stormwater Committee	\$0.00	\$0.00		\$2,000.00		
Sidewalk Engineering Committee	\$3,220.00	\$0.00				
Sea Level/Stormwater Committee	\$10,375.00	\$6,570.47	\$3,875.00	\$1,000.00		
Bayside adaptation study	\$16,566.90	\$16,786.37				
Other committees	\$500.00					
Support for ongoing prprojects/initiatives	\$0.00	\$0.00	\$10,000.00		\$20,000.00	
Travel reimbursement	\$2,423.08					
MSTU petitions (Iguanas)	\$2,205.32	\$0.00				
Copies and mileage	\$332.20	\$256.32	\$336.76	\$500.00	\$82.66	\$100.00
Website	\$6,797.02	\$99.00	\$512.11	\$600.00	\$637.13	\$700.00
Storage	\$456.76	\$578.76	\$736.00	\$800.00	\$1,859.56	\$1,000.00
Advertising for meetings & events	\$0.00	\$0.00				
AV & Zoom fees	\$404.42	\$455.88	\$1,180.84	\$1,300.00	\$1,127.88	\$1,200.00
Insurance -- D&O and Hole-in-One	\$1,797.00	\$1,741.14	\$3,210.07	\$3,300.00	\$1,511.00	\$1,650.00
Taxes & fees	\$136.25	\$357.25	\$317.51	\$330.00	\$230.38	\$240.00
Processing & service charges	\$234.06	\$308.13	\$284.85	\$300.00	\$476.17	\$500.00
To cash reserves	\$36,841.48	\$0.00	\$5,437.80	\$0.00		
Other (1% Contingency)	\$610.64	\$141.26	\$608.54	\$962.88	\$1.10	\$361.20
Operations total expenses	\$104,940.77	\$48,294.58	\$95,473.48	\$77,992.88	\$96,568.09	\$36,481.20
Net income	\$0.00	\$0.00	\$0.00	\$57.13	(\$68,485.23)	(\$231.20)

Cash on hand Nov 2023	\$268,047.77	County grant for wastewater study	\$60,000.00	Paid, not disbursed
Cash on hand Nov 2024	\$215,631.71	County grant for effluent study	\$45,105.00	Paid & disbursed
% change	-19.55%	Total	\$105,105.00	

Cash flow analysis	
Cash on hand	\$215,631.71
Escrowed directed donations	\$65,000.00
Escrowed county grants	\$60,000.00
Cash available for use	\$90,631.71