

# CAPTIVA COMMUNITY PANEL

May 9, 2023, meeting

## AGENDA

*Meeting convened at 9 a.m. – see Zoom log-in details below*

*Email the panel: [captivacommunitypanel@gmail.com](mailto:captivacommunitypanel@gmail.com)*

- 9:00 a.m. Introductions and roll call; approval of April 11 minutes.
- 9:05 a.m. Hurricane updates: Order will be based on availability, not all speakers have confirmed their attendance.
- County overview – Commissioner Kevin Ruane (invited)
  - LCSO update – Lt. Mike Sawicki
  - Captiva Fire District update – Chief Jeff Pawul
  - CEPD update – Daniel Munt, administrator
  - SCCF update – Matt DePaolis or Carrie Schuman
  - South Seas update – Bob Walter
  - Additional updates – David Mintz
- 10:05 a.m. Hurricane Ian discussion and feedback – Linda Laird
- 10:10 a.m. Vulnerability analysis update – Linda Laird
- 10:20 a.m. Captiva resiliency outline draft – Linda Laird
- 10:35 a.m. Verizon update – Jay Brown
- 10:40 a.m. Captiva Drive revegetation & bike lanes – John Jensen
- 10:45 a.m. Wastewater Committee update – Jay Brown
- 10:50 a.m. Stormwater Committee update – Linda Laird
- 10:55 a.m. Iguanas – John Jensen
- 11:00 a.m. Other committee reports as needed?
- 11:05 a.m. Financial update – Ken Gooderham
- 11:05 a.m. Panel members' comments & questions
- Audience comments & questions (use Zoom Q&A messaging to submit questions & comments)

Adjourn

***Next Captiva Community Panel meeting scheduled for June 13***

*One or more elected or appointed local government officials, including but not limited to officials with the Captiva Erosion Prevention District, may be in attendance at this meeting.*

You are invited to a Zoom webinar.

When: May 9, 2023 09:00 AM Eastern Time (US and Canada)

Topic: **May 2023 Community Panel meeting**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89984145571?pwd=a2dZV3puMkdjRzBiYXJWRkgyR2ZaQT09>

Passcode: 313991

Telephone:

+1 305 224 1968 or +1 929 205 6099 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799  
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## **2023 panel officers:**

- President: Jay Brown
- Vice president: David Mintz
- Secretary: Bruce McDonald
- Treasurer: Tony Lapi

## ***Captiva Community Panel obligations***

- 1) Publish an annual schedule of meetings after the December meeting.
- 2) Re-elect panel members (or elect new panel members) for those whose terms expire (see below). Panel officers will be elected at the January meeting after the new panel members are installed.
- 3) Develop and approve an annual budget no later than the December meeting.
- 4) Bylaws revisions will be addressed as necessary. Any amendment requires 60 days' notice prior to vote, and approval requires a two-thirds vote of the full panel at a panel meeting where a quorum is present.
- 5) The president shall appoint a Nominating Committee of at least three members (only one of which can be a panel member) by the March meeting, for ratification by the panel members at that meeting. The committee (along with the CPOA and CCA appointments) will offer a slate of candidates at the October meeting, for a vote at the December meeting. See bylaws for more detail.

### **PANEL SEAT ASSIGNMENTS:**

- **CPOA:** Ken Gill, Bruce McDonald, Sandy Stilwell-Youngquist, Margarethe Thye-Miville, Bob Walter
- **CCA:** Jay Brown, Ann Brady
- **PANEL:** John Jensen, Linda Laird, Tony Lapi, David Mintz

### **TERM STATUS:**

- Expires in December 2023 with another three-year term possible: Linda Laird, Bob Walter, Bruce McDonald
- Expires in December 2024 and termed out: Jay Brown
- Expires in December 2024 with another three-year term possible: David Mintz, Ken Gill
- Expires in December 2025 and termed out: Ann Brady, John Jensen, Tony Lapi
- Expires in December 2025 with another three-year term possible: Sandy Stilwell-Youngquist, Margarethe Thye-Miville
- Expires in December 2026 and termed out: Linda Laird, Bob Walter, Bruce McDonald

### ***Article 6, Section 2 -- Terms of Office***

Panel Members shall serve terms running for a period of three (3) consecutive years commencing at the Regular January meeting. Panel Members may be appointed or elected pursuant to these Bylaws for a second three (3) year term, for a maximum of six (6) consecutive years. Panel Members having completed two (2) consecutive terms on the Panel shall not be eligible for re-appointment to the Panel unless and until a period of one (1) year has expired since the completion of the last term served by such Panel Member. A Panel Member filling a vacancy pursuant to Article Six, Section 6.C. for a period of 18 months or more shall be deemed to have served a full three (3) year term. Such Panel Member shall be eligible for a second three (3) year term. A Panel Member filling a vacancy for a period of less than 18 months shall be eligible for two additional three (3) year terms

### ***Article 5, Section 1 -- Election of Officers***

At its first January meeting following its annual meeting in December, the Panel shall elect Officers of the Panel who shall serve a one (1) year term or until the end of their term on the Panel, whichever period is the lesser. The terms of office shall commence at the Regular January meeting. Mandatory Panel nominations and elections as necessary shall be held for the following offices: President, Vice President, Secretary and Treasurer. The Panel may also choose to elect other officers as may be desired from time to time. Election of officers may not occur without a quorum of the Members being first established.

Captiva Community Panel

**FINANCIAL UPDATE**

May 5, 2023

| Revenues:                                  | 2020 Actual        | 2021 actual         | 2022 actual        | 2023 Proposed        | 2023 YTD           |
|--|--------------------|---------------------|--------------------|----------------------|--------------------|
| Fund-raising events                        | \$100.00           | \$0.00              | \$0.00             | \$20,000.00          |                    |
| Solicited donations                        | \$79,215.00        | \$71,594.77         | \$46,244.76        | \$40,000.00          | \$58,330.16        |
| SLR study donations                        | \$0.00             | \$33,346.00         | \$0.00             | \$0.00               |                    |
| Interest                                   | \$0.00             | \$0.00              | \$0.00             | \$0.00               | \$3.42             |
| Other revenue                              | \$1.54             | \$0.00              | \$0.00             | \$25,000.00          | \$250.00           |
| From cash reserves                         | \$0.00             | \$0.00              | \$2,049.82         | \$0.00               |                    |
| <b>Annual revenues (net)</b>               | <b>\$79,316.54</b> | <b>\$104,940.77</b> | <b>\$48,294.58</b> | <b>\$85,000.00</b>   | <b>\$58,583.58</b> |
| Expenses:                                  | 2020 Actual        | 2021 actual         | 2022 actual        | 2023 Proposed        | 2023 YTD           |
| Planning services                          | \$3,000.00         | \$0.00              | \$0.00             | \$0.00               |                    |
| Legal fees                                 | \$390.00           | \$0.00              | \$0.00             | \$1,000.00           |                    |
| Administration                             | \$19,800.00        | \$19,800.00         | \$21,000.00        | \$30,000.00          | \$12,500.00        |
| Administration -- bonua                    | \$0.00             | \$0.00              |                    | \$0.00               | \$5,000.00         |
| Iguana eradication                         |                    |                     |                    | \$25,000.00          | \$8,000.00         |
| Panel Communications (Mail Chmip)          | \$0.00             | \$384.00            | \$0.00             | \$1,600.00           | \$291.50           |
| Development/Fundraising Committee          | \$2,778.09         | \$1,856.64          | \$0.00             | \$3,600.00           |                    |
| Captiva Code/Ordinance Committee           | \$2,287.21         | \$0.00              | \$0.00             | \$500.00             |                    |
| Wastewater/Stormwater Committee            | \$2,245.32         | \$0.00              | \$0.00             | \$0.00               |                    |
| Sidewalk Engineering Committee             | \$11,970.00        | \$3,220.00          | \$0.00             | \$13,145.00          |                    |
| Sea Level/Stormwater Committee             | \$13,394.86        | \$10,375.00         | \$6,570.47         | \$10,000.00          | \$2,125.00         |
| Bayside adaptation study                   |                    | \$16,566.90         | \$16,786.37        | \$0.00               |                    |
| Other committees                           | \$0.00             | \$500.00            |                    | \$500.00             |                    |
| Support for ongoing prprojects/initiatives | \$0.00             | \$0.00              | \$0.00             | \$30,000.00          |                    |
| Travel reimbursement                       | \$0.00             | \$2,423.08          |                    | \$0.00               |                    |
| MSTU petitions (Iguanas)                   | \$2,654.64         | \$2,205.32          | \$0.00             | \$0.00               |                    |
| Copies and mileage                         | \$976.80           | \$332.20            | \$256.32           | \$720.00             | \$248.13           |
| Website                                    | \$319.87           | \$6,797.02          | \$99.00            | \$3,000.00           | \$411.78           |
| Storage                                    | \$214.48           | \$456.76            | \$578.76           | \$660.00             | \$263.94           |
| Advertising for meetings & events          | \$18.20            | \$0.00              | \$0.00             | \$0.00               |                    |
| AV & Zoom fees                             | \$705.98           | \$404.42            | \$455.88           | \$840.00             | \$257.95           |
| Insurance -- D&O and Hole-in-One           | \$1,797.00         | \$1,797.00          | \$1,741.14         | \$1,900.00           |                    |
| Taxes & fees                               | \$201.60           | \$136.25            | \$357.25           | \$400.00             | \$317.51           |
| Processing & service charges               | \$276.21           | \$234.06            | \$308.13           | \$250.00             | \$82.84            |
| To cash reserves                           | \$15,798.98        | \$36,841.48         | \$0.00             | \$0.00               |                    |
| Other (1.25% Contingency)                  | \$487.30           | \$610.64            | \$141.26           | \$1,538.94           | \$351.25           |
| <b>Operations total expenses</b>           | <b>\$79,316.54</b> | <b>\$104,940.77</b> | <b>\$48,294.58</b> | <b>\$124,653.94</b>  | <b>\$29,849.90</b> |
| <b>Net income</b>                          | <b>\$0.00</b>      | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>(\$39,653.94)</b> | <b>\$28,733.68</b> |

|                       |              |                                   |                     |                    |
|-----------------------|--------------|-----------------------------------|---------------------|--------------------|
| Cash on hand May 2022 | \$269,231.12 | County grant for wastewater study | \$60,000.00         | Paid, not disburse |
| Cash on hand May 2023 | \$349,409.54 | County grant for effluent study   | \$45,105.00         | Paid, not disburse |
| % change              | 29.78%       | Iguana reimbursement              | \$25,000.00         | Invoiced           |
|                       |              | <b>Total</b>                      | <b>\$130,105.00</b> |                    |

**Cash flow analysis**

|                               |                     |                                       |
|-------------------------------|---------------------|---------------------------------------|
| Cash on hand                  | \$349,409.54        |                                       |
| Escrowed directed donations   | \$65,000.00         |                                       |
| Escrowed county grants        | \$105,105.00        | Does not include iguana reimbursement |
| <b>Cash available for use</b> | <b>\$179,304.54</b> |                                       |