

# CAPTIVA COMMUNITY PANEL

*Dec. 13, 2022, meeting*

## AGENDA

*Meeting convened at 9 a.m. – see Zoom log-in details below*

*Email the panel: [captivacommunitypanel@gmail.com](mailto:captivacommunitypanel@gmail.com)*

9:00 a.m. Introductions and roll call; approval of Nov. 8 minutes.

Hurricane updates: Order will be based on availability, not all speakers have confirmed their attendance.

- County overview – Commissioner Kevin Ruane
- City of Sanibel – Dana Souza, city manager
- Comcast – Jen Boyett, Senior Manager for External Affairs
- LCSO update – Lt. Mike Sawicki
- Captiva Fire District update – Chief Jeff Pawul
- EOC/South Seas update – Bob Walter
- CEPD update – Daniel Munt, administrator
- Additional updates including iguana control, Verizon & Captiva recovery plan – David Mintz

10:10 a.m. Panel discussion on Causeway re-opening

10:20 a.m. Vote on new panel members – Linda Laird

10:25 a.m. Admin compensation – Jay Brown

10:30 a.m. 2023 budget (seeking input, vote in January?) – Ken Gooderham

10:35 a.m. 2023 meeting schedule – Ken Gooderham

10:40 a.m. Captiva Drive revegetation & bike lanes -- ?

10:45 a.m. Panel ordinances (parking, noise, golf carts, fertilizer) – David Mintz

10:50 a.m. Wastewater Committee update

11:00 a.m. Other committee reports as needed?

11:05 a.m. Panel members' comments & questions

Audience comments & questions (use Zoom Q&A messaging to submit questions & comments)

Adjourn

### ***Next Captiva Community Panel meeting scheduled for Jan. 10***

*One or more elected or appointed local government officials, including  
but not limited to the Captiva Erosion Prevention District, may be in attendance at this meeting.*

You are invited to a Zoom webinar.

When: Dec 13, 2022 09:00 AM Eastern Time (US and Canada)

Topic: December 2022 Community Panel meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81488397372?pwd=Qjl1WnBFS3BLRnpEdUhhY2F6M0U5UT09>

Passcode: 629277

Dial: 646 931 3860 or 929 205 6099 or 301 715 8592 or 309 205 3325 or 312 626 6799 or 689 278 1000

**Webinar ID: 814 8839 7372 / Passcode: 629277**

## **2022 panel officers:**

- President: Jay Brown
- Vice president: David Mintz
- Secretary: Michael Lanigan
- Treasurer: Tony Lapi

## ***Captiva Community Panel obligations***

- 1) Publish an annual schedule of 2022 meetings after the December meeting.
- 2) Re-elect panel members (or elect new panel members) for those whose terms expire (see below). Panel officers will be elected at the January meeting after the new panel members are installed.
- 3) Develop and approve a 2022 budget no later than the December meeting.
- 4) Bylaws revisions will be addressed as necessary. Any amendment requires 60 days' notice prior to vote, and approval requires a two-thirds vote of the full panel at a panel meeting where a quorum is present.
- 5) The president shall appoint a Nominating Committee of at least three members (only one of which can be a panel member) by the March meeting, for ratification by the panel members at that meeting. The committee (along with the CPOA and CCA appointments) will offer a slate of candidates at the October meeting, for a vote at the December meeting. See bylaws for more detail.

## **PANEL SEAT ASSIGNMENTS:**

- **CPOA:** Ken Gill, Mike Lanigan, Bruce McDonald, Sandy Stilwell-Youngquist, Bob Walter
- **CCA:** Jay Brown, Ann Brady
- **PANEL:** John Jensen, Linda Laird, Tony Lapi, David Mintz

## **TERM STATUS:**

- Expires in December 2022 and termed out: Michael Lanigan
- Expires in December 2022 with another three-year term possible: Ann Brady, John Jensen, Tony Lapi, Sandy Stilwell-Youngquist
- Expires in December 2023 with another three-year term possible: Linda Laird, Bob Walter, Bruce McDonald
- Expires in December 2024 and termed out: Jay Brown
- Expires in December 2024 with another three-year term possible: David Mintz, Ken Gill
- Expires in December 2025 and termed out: Ann Brady, John Jensen, Tony Lapi
- Expires in December 2025 with another three-year term possible: Sandy Stilwell-Youngquist
- Expires in December 2026 and termed out: Linda Laird, Bob Walter, Bruce McDonald

## ***Article 6, Section 2 -- Terms of Office***

Panel Members shall serve terms running for a period of three (3) consecutive years commencing at the Regular January meeting. Panel Members may be appointed or elected pursuant to these Bylaws for a second three (3) year term, for a maximum of six (6) consecutive years. Panel Members having completed two (2) consecutive terms on the Panel shall not be eligible for re-appointment to the Panel unless and until a period of one (1) year has expired since the completion of the last term served by such Panel Member. A Panel Member filling a vacancy pursuant to Article Six, Section 6.C. for a period of 18 months or more shall be deemed to have served a full three (3) year term. Such Panel Member shall be eligible for a second three (3) year term. A Panel Member filling a vacancy for a period of less than 18 months shall be eligible for two additional three (3) year terms

## ***Article 5, Section 1 -- Election of Officers***

At its first January meeting following its annual meeting in December, the Panel shall elect Officers of the Panel who shall serve a one (1) year term or until the end of their term on the Panel, whichever period is the lesser. The terms of office shall commence at the Regular January meeting. Mandatory Panel nominations and elections as necessary shall be held for the following offices: President, Vice President, Secretary and Treasurer. The Panel may also choose to elect other officers as may be desired from time to time. Election of officers may not occur without a quorum of the Members being first established.

Captiva Community Panel

**2023 BUDGET**

December 9, 2021

Revenues:	2020 Actual	2021 actual	2022 YTD	2023 Proposed	NOTES
Fund-raising events	\$100.00	\$0.00	\$0.00	\$20,000.00	Depends on recovery
Solicited donations	\$79,215.00	\$71,594.77	\$31,137.09	\$40,000.00	
SLR study donations	\$0.00	\$33,346.00	\$0.00	\$0.00	
County grant for wastewater studies	\$0.00	\$100,000.00	\$60,000.00	\$45,105.00	County grant for wastewater study
Other revenue	\$1.54	\$0.00	\$0.00	\$0.00	
From cash reserves	\$0.00	\$0.00		\$0.00	
<b>Annual revenues (net)</b>	<b>\$79,316.54</b>	<b>\$204,940.77</b>	<b>\$91,137.09</b>	<b>\$105,105.00</b>	
Directed term donations (Vince & Preservati)	\$0.00	\$60,000.00	\$60,000.00	\$50,000.00	
<b>Total revenues</b>	<b>\$79,316.54</b>	<b>\$264,940.77</b>	<b>\$151,137.09</b>	<b>\$155,105.00</b>	
<b>Expenses:</b>	<b>2020 Actual</b>	<b>2021 actual</b>	<b>2022 YTD</b>	<b>2023 Proposed</b>	
Planning services	\$3,000.00	\$0.00	\$0.00	\$0.00	
Legal fees	\$390.00	\$0.00	\$0.00	\$1,000.00	?????
Administration	\$19,800.00	\$19,800.00	\$21,000.00	\$24,000.00	
Panel Communications to Community	\$0.00	\$384.00	\$0.00	\$1,600.00	
Development/Fundraising Committee	\$2,778.09	\$1,856.64	\$0.00	\$3,600.00	
Captiva Code/Ordinance Committee	\$2,287.21	\$0.00	\$0.00	\$500.00	
Wastewater/Stormwater Committee	\$2,245.32	\$0.00	\$0.00	\$0.00	?????
Sidewalk Engineering Committee	\$11,970.00	\$3,220.00	\$0.00	\$13,145.00	Balance of Johnson Eng contract
Sea Level/Stormwater Committee	\$13,394.86	\$10,375.00	\$6,570.47	\$12,000.00	
Kimley-Horn design study	\$0.00	\$90,000.00	\$10,000.00	\$105,105.00	Sanibel studies reimbursed by county
Bayside adaptation study		\$16,566.90	\$16,786.37	\$0.00	Moved to CEPD
Other committees	\$0.00	\$500.00		\$700.00	
Travel reimbursement	\$0.00	\$2,423.08		\$0.00	
MSTU petitions (Iguanas)	\$2,654.64	\$2,205.32	\$0.00	\$0.00	
Copies and mileage	\$976.80	\$332.20	\$256.32	\$720.00	Depends on return to live meetings
Website	\$319.87	\$6,797.02	\$99.00	\$5,000.00	
Storage	\$214.48	\$456.76	\$578.76	\$660.00	
Advertising for meetings & events	\$18.20	\$0.00		\$500.00	
AV & Zoom fees	\$705.98	\$404.42	\$455.88	\$840.00	
Insurance -- D&O and Hole-in-One	\$1,797.00	\$1,797.00	\$1,741.14	\$1,900.00	
Taxes & fees	\$201.60	\$136.25	\$357.25	\$400.00	
Processing & service charges	\$276.21	\$234.06	\$171.27	\$250.00	
To cash reserves	\$15,798.98	\$46,841.48	\$32,979.37	\$0.00	
Other (1.25% Contingency)	\$487.30	\$610.64	\$141.26	\$2,149.00	
<b>Operations total expenses</b>	<b>\$79,316.54</b>	<b>\$204,940.77</b>	<b>\$91,137.09</b>	<b>\$174,069.00</b>	
<b>Net income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$68,964.00)</b>	

Cash on hand December 2021	\$190,339.65
Cash on hand December 2022	\$256,424.72
% change	34.72%

# 2023 Community Panel meeting dates

---

	<b>CCP Proposed</b>	<b>CEPD Approved</b>
January	Jan. 10	Jan. 9
February	Feb. 14	Feb. 13
March	March 14	March 13
April	April 11	April 17
May	May 9	May 8
June	June 13	June 12
July	July 11	July 10
August	Aug. 8	Aug. 7
September	Sept. 12	Sept. 11 + TBD (budget hearings)
October	Oct. 10	Oct. 9
November	Nov. 14	Nov. 13
December	Dec. 12	Dec. 11

**OTHER DATES:**

Easter – April 9

Labor Day – Sept. 4